**Winchcombe Cycling Club**

**Privacy Notice**

Winchcombe Cycling Club (WCC) is subject to data protection regulations under UK law, which control the use of personal data.

WCC will:

* + Comply with the data protection laws of the UK.
	+ Only collect personal data (name, address, contact details, age, gender, cycling interests and emergency contact) for the purposes of the administration of the Club and its activities.
	+ Only contact an individual by post, email or telephone if they have given their explicit permission to be contacted. An individual can withdraw that permission at any time by contacting the Club.
	+ Look after the data (it is strictly confidential) and not lose it.
	+ Allow an individual to see the data held about them, and the Club will correct it, if necessary, or if requested, the Club will delete the data. Where we do not hold emergency contact data for an individual, for safety reasons he/she will not be allowed on Club Runs.
	+ Review data held regularly, and when no longer needed for active use the Club will either delete the data or, if a record is still needed (and the individual has not requested their record to be deleted) reduce the data held to the minimum necessary information.
	+ Not use the data for business purposes.
	+ Not pass on the data to a third party without explicit consent to do so.
	+ Destroy data carefully so it cannot be accessed in future.

As a club member your information may be shared on the club website, social media pages or in emails sent by the club. This data will only be shared in the event that either you are a club volunteer, have participated in a race or challenge event or have recorded a major achievement. This data will be limited to your name, race results (if applicable) and details of your achievement. Limited further information about you may be included; for example, whether you have participated in a juniors’ race or a women’s race.